



**BYLAWS**  
**OF**  
**MARTIN COUNTY SPORTSMEN'S ASSOCIATION, INC.**

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**ARTICLE 1, NAME:**

The name of this organization shall be MARTIN COUNTY SPORTSMEN'S ASSOCIATION, INC., referred to herein as "MCSA".

**ARTICLE 2, PURPOSE:**

The purpose of MCSA shall be to operate and maintain a facility for our membership to learn safe firearm handling, firearm operation, marksmanship, practical shooting skills, firearm maintenance, competition shooting, and firearm training. It shall be the further objective and purpose of MCSA to encourage the development of good moral character, honesty, fellowship, self-discipline, team play, service, and self-reliance among our membership; all being essential aspects of good sportsmanship and the foundation of good citizenship.

**ARTICLE 3, MEMBERSHIP:**

Any United States citizen or legal resident of the United States of good moral character who is legally authorized to own, possess, and operate a firearm in Martin County Florida may apply to become a Member of MCSA. The following are the criteria for applying for MCSA membership:

- (1) Submitting a completed MCSA membership application form
- (2) Pay MCSA membership dues and orientation fees
- (3) NRA Membership
- (4) MCSA Pledge
- (5) Background check
- (6) Attend MCSA Range Safety Orientation

Background checks may be performed at the discretion of the Board of Directors. Applicants may be responsible for the cost of conducting a background check. Any person prohibited from owning or possessing a firearm or ammunition under Federal or Florida law is not eligible for MCSA membership. **THE BOARD OF DIRECTORS RESERVES THE RIGHT TO REJECT ANY APPLICATION FOR MEMBERSHIP OR USE OF THE MCSA FACILITIES TO ANYONE FOR ANY REASON WHATSOEVER.**

**REGULAR MEMBER:** must be no less than 18 years of age, stay current with all membership qualifications, henceforth referred to as “**Member**”.

**FAMILY MEMBERS:** limited to the spouse, or a “significant other” of a Member - henceforth referred to as an “**ASSOCIATE MEMBER**”. An Associate Member must be no less than 18 years of age and must meet and maintain the same membership qualifications as a Member. Associate Members **MUST** attend a range orientation prior using the Range without the Member being present. Associate Members may be subject to background check and applicable fees. Associate Members do not have voting privileges and are not required to pay an additional orientation fee.

Family Members may also include the children and/or grandchildren of a Member or Associate Member, henceforth referred to as **JUNIOR MEMBERS**. Junior Members must be less than 21 years of age. Junior Members less than 18 years of age must be accompanied by and supervised by the Member or Associate Member.

A Member in good standing may seek exceptions to include additional familial or custodial relationships for Family membership. Each request will be considered on a case-by-case basis by the Board of Directors.

All Members and unescorted Associate Members must attend and successfully complete the MCSA Range Safety Orientation prior to using the MCSA Ranges. The MCSA Range Safety Orientation includes all MCSA Range specific safety procedures, MCSA range rules, fundamental marksmanship qualification, and MCSA policies. Upon successful completion of the MCSA Range Safety Orientation, a Membership Identification Card will be issued to the New Member and Associate Member. All Members and Associate Members are required to wear their MCSA Membership Card while at MCSA so that the card is easily visible.

ALL Members and Associate Members are required to demonstrate the ability to safely handle, operate, load, and unload a firearm. ALL Members and Associate Members are required to demonstrate and maintain fundamental marksmanship skills as a condition of MCSA Membership.

New Members are subject to a probationary period where they will be observed by the Range Safety Officer during their first five (5) visits to MCSA to confirm they are complying with the safety standards, MCSA range rules, MCSA policies, and fundamental marksmanship criteria. The New Member must have the on duty Range Safety Officer observe them and initial and date their Membership Card. New Members may not bring a Guest until they have completed their probationary period.

Members are permitted to use the MCSA facilities during the days and times set by the Board of Directors. MCSA facilities reserved for special events such as firearm competitions, picnics, meetings, and training will not be available to Members during the event.

The Member is responsible for their actions and those of their Family Members and Guests. Violation of any Safety Standards, MCSA Range Rule, or MCSA Policy, by a Member, Associate Member, Junior Member, or Guest is subject to the immediate suspension of membership privileges for the Member and the offending individual, at the discretion of the Range Safety Officer on duty.

**ARTICLE 4, DUES AND FEES:**

Membership applicants and members of the public must pay a onetime range orientation fee prior to using the MCSA ranges. The range orientation fee will be determined by the Board of Directors.

All Members will pay annual membership fee to be determined by the Board of Directors as part of the annual budget approved by a vote of the Members in attendance at the Annual Members Meeting on or before November of each year. Annual membership fees are due on or before January 1<sup>st</sup> of each year.

Lifetime Memberships are available. Fees for a Lifetime Membership will be determined by the Board of Directors. No part of any Membership dues or fees is refundable.

**ARTICLE 5, BOARD OF DIRECTORS:**

The Board of Directors shall consist of nine (9) Directors, to include four (4) officers, President, Vice President, Treasurer, and Secretary. A quorum of the Board of Directors shall consist of at least five (5) Directors. The Board of Directors may establish committees and appoint a chairman to head the committee to perform tasks such as maintenance, membership renewals, picnic, and special projects. The Board of Directors shall have supervision and direct control of all MCSA activities. All Directors must be willing to attend all MCSA meetings and be prepared to faithfully perform the duties of the office.

Directors are not entitled to receive monetary compensation, unless otherwise determined by unanimous consent of the Board of Directors.

Directors, Committee Chairman, and Range Safety Officers serve at the pleasure of the Board of Directors and the Members and may be removed from their elected or appointed position or employment at the discretion of the Board of Directors or by two-thirds (2/3's) vote of the Members in attendance at a Special Meeting of the Members called for that purpose.

**ARTICLE 6, BOARD OF DIRECTOR ELECTION:**

The election of the MCSA Board of Directors shall take place at the Annual Membership Meeting to be held in January each year on a date and time to be determined by the Board of Directors. Directors will hold terms of two (2) years in office. The election of four (4) Directors shall take place on years alternate to the election of the remaining five (5) Directors.

An Election Committee will be appointed by the Board of Directors 60 days prior to the Annual Members Meeting in January. The Election Committee will consist of a minimum of one person and will be responsible for administering the election of Directors and will provide each candidate with an INTENT TO RUN FOR BOARD OF DIRECTORS FORM. Members intending to run for a Director position must complete the form and provide it to the Secretary at least 30 days prior to the Annual Members Meeting. Nominations will not be accepted from the floor of the Annual Members meeting. A candidate for the MCSA Board of Director's must be a Member in Good Standing for at least one year.

If the election does not take place in January, the election will be held within a reasonable time thereafter - but not more than 60 days later. All directors and officers shall holdover until their successors have been elected. If there are no candidates for an open Directors position or a vacancy, the Board of Directors may fill the vacant Directors position by appointment. An appointment to the Board of Directors will be for the remainder of the term.

If five (5) or more Directors resign or are removed at the same time, then the vacancies will be filled by a vote of the Members at a Special Meeting for that purpose. At the Special Meeting of the Members the new Directors will be elected to fill the vacancies until the date of the next Annual Members Meeting. The special meeting of the members to fill the vacancies shall occur not more than 60 days from the time that five (5) or more Directors are removed or resign.

Attendance at Members meetings is open only to Members in Good Standing. Guests of Members and Family Members may attend with prior approval of the Board of Directors but are not eligible to vote.

**ARTICLE 7, OFFICERS:**

The Officers of MCSA shall be President, Vice President, Treasurer, and Secretary. Officers must be Directors and will be determined by a vote of the Board of Directors at an organizational meeting to be held no later than 30 days after the Board of Directors Election meeting in January.

Duties, assignments, and responsibilities of Officers will be determined by the collaborative efforts of the Board of Directors and will be adjusted and defined as the Board of Directors so decides.

The Treasurer may not disburse funds in excess of \$10,000 for any one purpose, except for the payment of insurance premiums, without the prior approval of Board of Directors and or the approval of a majority of those Members present at a Special Meeting of the Members for the specific purposes of authorizing such a large expense or the Annual Members Meeting.

**ARTICLE 8, SUSPENSION OR EXPULSION:**

The safety of the Members, their Guest, and the Range Safety Officer while at MCSA is of the utmost importance. Violation of any Safety Standards, MCSA Range Rules, MCSA Policies, or ANY sign of Aggressive Behavior, or substandard marksmanship will not be tolerated. The Member is responsible for their actions and those of their Family Members and Guests. Any Member may have their Membership privileges suspended upon a violation of any Safety Standards, MCSA Policy, MCSA Range Rule, aggressive behavior, or substandard marksmanship. The suspension may be imposed verbally by any Range Safety Officer, a Director, or a duly appointed Match Director. Any individual that has been suspended will leave the MCSA facility immediately. The suspension will remain in effect until the next regular meeting of the Board of Directors.

A violation of any Safety Standards, MCSA Range Rules, MCSA Policies, Aggressive Behavior, or any misconduct of any Member may be presented to the Board of Directors for disciplinary action by any Member in Good Standing. Charges of misconduct must be in writing, clearly stating the pertinent facts and be accompanied by affidavits and or exhibits which are to be used as evidence. A charge of misconduct may be filed with any Range Safety Officer or Director, who will forward the charge of misconduct to Board of Directors for final disciplinary action.

As part of the Board of Directors disciplinary decision making process, the Board of Directors may allow and consider testimony by the Member, accuser, or other eye witnesses in writing or in person on or before the Board of Directors Meeting when the charge of misconduct will be reviewed. A written description of the incident, supporting testimony, evidence, and the Boards of Directors recommended disciplinary action shall be given to the Member within 14 days of the Board of Directors Meeting when the disciplinary decision was made.

Any Member suspended or expelled by the Board of Directors may appeal the Board of Directors disciplinary decision at the next Annual Members Meeting. An appeal of the Board of Directors decision must be in writing and given to the Secretary within 30 days of the Board of Directors disciplinary decision. The Secretary will read the original charges of misconduct, the supporting affidavits, and will read or display the accompanying evidence. The Secretary will then read the Board of Directors recommend disciplinary action. The accused will be given 5 minutes to make their case to repeal the Boards decision. The accuser will also be given the opportunity to speak for 5 minutes if they wish to do so. A vote will be taken of the Members in Good Standing who are present. A two-thirds (2/3's) vote shall be required to repeal the disciplinary action taken by the Board of Directors. Any Member who has been suspended or expelled by the National Rifle Association of America (NRA) shall automatically stand suspended or expelled from MCSA immediately upon receipt of official notice from the Secretary of the NRA. The vote of the Members present at the meeting shall stand and no additional appeals will be considered.

An expelled Member shall be not be entitled to a refund of any membership dues or fees including a Lifetime Member.

An expelled Member may not enter or use any MCSA facilities under any circumstances including as a Guest or pursuant to the Public Use Policy.

**ARTICLE 9, MATCH RULES:**

All firearm competitions held at MCSA will be governed by the rules and regulations of the National Rifle Association of America and/or the Range Safety Rules of the Martin County Sportsmen's Association, Inc., as determined by the Board of Directors and the Match Director.

**ARTICLE 10, RANGE SAFETY RULES:**

All Members and their Guests shall abide by the Safety Standards, MCSA Range Rules, MCSA Policies as set forth by the Board of Directors. It is the responsibility of the Member to read, keep current with, and understand all Safety Standards, MCSA Range Rules, and MCSA Policies. The Safety Standards, Range Rules, and Policies are periodically updated and are available to all Members on the MCSA website ([www.MCSA.cc](http://www.MCSA.cc)), at the MCSA Office, or at any Membership Meeting. Safety Standards, MCSA Range Rules, and MCSA Policies may also be published in the MCSA newsletter.

**ARTICLE 11, AMENDMENTS:**

An amendment to these bylaws may be proposed for approval by the Board of Directors at any meeting of the Board of Directors. Amendments proposed by the Board of Directors will be provided to the Members via the MCSA newsletter, or MCSA website, or e-mail a minimum of 30 days prior to the Members Meeting at which they will be voted upon. A two thirds vote by the Members present will be necessary for the adoption of an amendment or revised Bylaws.

**ARTICLE 12, MEMBERSHIP MEETINGS:**

Special Meetings of the Members may be held at any time upon the call of the President or a quorum of the Board of Directors, or the written request of at least twenty (20) Members. Notice of the date, time, place, and subject of any Special Meeting of the Members shall be given to all Directors and Members in Good Standing in writing via U.S. Postal Service, or MCSA website, or via e-mail. Such notice will be given no less than 30 days prior to the scheduled meeting date. Attendance at a Special Meeting of the Members is restricted to Members in Good Standing. Guests of Members in Good Standing may attend only with prior approval from the Board of Directors but are not eligible to vote.

**ARTICLE 13, GUESTS:**

New Members may not bring a Guest until they have completed their probationary period. Members in Good Standing may bring a Guest. Guest fees will be determined by the Board of Directors. A Guest is not required to have attended the MCSA Range Safety Orientation, thus it is incumbent upon the Member to inform their Guests of all Safety Standards, MCSA Range Rules, and MCSA Policies before arriving at MCSA. A Guest must be under the constant supervision of the Member. The Member will be held responsible for any and all violations committed by their Guest. The Member must ensure the Guest is signed in at the Range Office by the Range Safe Officer on duty. The Member cannot shoot at the same time as the Guest is shooting, and when the Guest is shooting, the Member must be in close proximity to observe the Guest as a "Range Safety Officer" for their guest.

Guests are welcome to participate in Special Events or Competition Matches at MCSA while under the supervision of a Match Director, Range Safety Office, or special designee approved by the Board of Directors. The Guest Policy may be updated from time to time by the Board of Directors and it is the Members responsibility to understand the current Guest Policy prior to bringing a Guest.

**ARTICLE 14, SPECIAL EVENTS:**

All requests to sponsor a Special Event or Competition Match must be made in writing and submitted to the Board of Directors for approval. A request must be submitted at least one month prior to the event, must include a complete description of the event, including but not limited to costs, fees, dates, times, and facilities needed. Approval or denial will be at the Board of Directors discretion. Reply will be via U.S. Postal Service or e-mail. A denial may be appealed by the Member at the next Regular or Special meeting. After an Event, information on each Member and Non-Member participant shall be filed with the Secretary within 30 days.

Applicable fees will apply to all Special Events and Competition Matches, with a 10%, non-refundable deposit due at the time of application approval. Full payment of fees must be made no later than 10 days prior to the start of the Special Event or Competition Match. Failure to comply with Special Event policies will result in denying the special event or competition to commence.

**ARTICLE 15, M.C.S.A. PLEDGE:**

I am a United States citizen or a legal resident of the United States. I am a person of good moral character. I am not a member of any organization or group having as its purpose, or one of its purposes, the overthrow - by force or violence - the government of the United States or any of its political subdivisions, and that I have never been convicted felony, or a crime of violence. If admitted to MCSA Membership, I will follow all Safety Standards, MCSA Range Rules, MCSA Policies, and bylaws of the Martin County Sportsmen's Association, Inc. and will fulfill my civic duties and the obligations of citizenship.

**ARTICLE 16, APPLICABILITY:**

Let it be acknowledged that these BYLAWS have been approved and adopted by the Martin County Sportsmen's Association, Inc. and shall replace all previous bylaws that existed prior to its adoption.